



REACH Leadership STEAM Academy

science | technology | engineering | art | math

Board of Directors Regular Meeting

Monday, December 5, 2016 - 7:00 PM

This meeting will be held at: 4850 Jurupa Ave., Riverside, CA 92504

1. Call to Order & Roll Call

Meeting is called to order at: 7:13PM

| Member | Present | Absent |
|-----------------|---------|--------|
| Carla Crow | X | |
| Trayci Nelson | X | |
| Jennifer Boren | X | |
| Beverly Saffold | X | |
| Frederica Bush | X | |
| Totals: | 5 | 0 |

Introduction of Guests:

1. Julia Lawson - Parent
- 2.

2. Review & Approval of Agenda

Motion: RB Second:CC Vote: Motion Carries

3. Invitation to the Public to Address the Board

No comments

4. Reports

a. Director's Report

- This year's approved budget forecast assumed an enrollment of 514 students.
- 450 students are currently enrolled signifying a decline in expected revenue.
- Parents continue to ask for expansion into middle school. Board would like to continue to explore the option.

b. Financial Report- Edtec (financials attached)

5. Action Items

- a. **Approval of Board Meeting Minutes:** August 29, 2016 & November 1, 2016

Motion: CC Second:FB Vote: Motion Carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 5 | | | 0 |

b. Approval of Check Register: Aug, Sept, Oct 2016

Motion: JB Second:BS Vote: Motion Carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 5 | | | 0 |

c. Approval of First Financial Interim Report 2016:

Motion: FB Second: JB Vote: Motion carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 5 | | | 0 |

d. Approval of REACH Annual Independent Audit Report 2015-16:

Independent Audit Report completed by SquarMilner outlining the financial position of RLSA as of June 30, 2016. Audit was conducted according to Government Auditing Standards generally accepted in the United States. During the course of the audit there were not identified deficiencies in internal controls neither were there any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Motion: FB Second: CC Vote: Motion carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 5 | | | 0 |

e. Approval of Parental Involvement Policy 2016-17:

Motion: CC Second:BS Vote: Motion Carried

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 5 | | | 0 |

f. Section 3. of the REACH Leadership Academy Bylaws “Appointment and Term of Office.” stipulates that initial Directors and officers shall be appointed by the Founding Team and shall serve staggered terms as determined by the Board at its first Board meeting. After initial terms, Directors shall hold office for a term of two (2) years or until a successor has been selected.

In accordance with the REACH Leadership Academy Bylaws, the following board members are eligible for an additional 2 year term given a majority vote by the REACH LSA School Board: Jennifer Boren and Beverly Smith-Saffold.

Approval of Jennifer Boren to serve a two-year board term ending June 30, 2018:

Motion: BS Second: CC Vote: Motion carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | | | X | |
| Beverly Saffold | X | | | |
| Frederica Bush | X | | | |
| Totals: | 4 | | 1 | 0 |

g. Approval of Beverly Smith-Saffold to serve a one-year board term ending June 30, 2017:

Motion: CC Second: FB Vote: Motion carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | | | X | |
| Frederica Bush | X | | | |
| Totals: | 4 | | 1 | 0 |

- h. Trayci Nelson, Board President, nominates Frederica Bush to serve as REACH LSA School Board Secretary for the 2016-17 school year.**

Approval of Frederica Bush as REACH LSA Board Secretary for the 2016-17 school year:

Motion: JB Second: CC Vote: Motion Carries

| Member | Aye | Nay | Abstain | Absent |
|-----------------|-----|-----|---------|--------|
| Carla Crow | X | | | |
| Trayci Nelson | X | | | |
| Jennifer Boren | X | | | |
| Beverly Saffold | X | | | |
| Frederica Bush | | | X | |
| Totals: | 4 | | 1 | 0 |

- i. Board Comments**

- j. Adjournment**

Meeting is adjourned at: 8:37

Motion: FB Second: CC

Next board meeting date: February 27, 2017

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least the majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 4850 Jurupa Ave., Riverside, CA 92506; (951) 275-8850; (951) 275-8829 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 4850 Jurupa Ave., Riverside, CA 92506; (951) 275-8850; (951) 275-8829 fax.