



REACH Leadership *STEAM* Academy

Board of Directors Regular Meeting

Date

Time

Location

Monday, August 26, 2019

7:00 PM

3422 Rustin Ave Riverside, CA 92507

1 Call to Order

Meeting is called to order at

Member Name	Present	Absent
Ahlam Atwan		
Jennifer Boren		
Frederica Bush		
Carla Crow		
Robert Miller		
Tracy Nelson		
Ashleigh Reid		
Totals:		

2 Introduction of Guests

Guest Names

3 Review and Approval of Agenda

Motion	Second	Vote

Comments and Notes

4 Invitation to the Public to Address the Board

5 Reports

Reports	Notes	Attachments
Director's Report		
Financial Report by Edtec	REACH-1819Financials-ap-19.08.26.pdf	https://edtecinc.app.box.com/s/dq2x096ene7a4724awe9dh3um2ko542

6 Approval of Consent Items

Consent Items	Document Name	Attachment
1 It is recommended that the RLSA School Board approve Meeting Minutes:	Regular Meeting 6/10/19	https://drive.google.com/file/d/1yb8wgW3T7OdAG1kuQcDUjjWVZCYKj6bs/view?usp=sharing
	Special Meeting 6/17/19	https://drive.google.com/file/d/1OrKrcJKi0DVTVAlyk2vePCd-ycdFYi9t/view?usp=sharing
2 Is it recommended that the RLSA School Board approve Check Registers for January and June 2019:	REACH - 2018-19 YTD Check Register.xls	https://edtecinc.app.box.com/s/tos1zyz77xzqic16srbi52ejxakq4fab

Motion	Second	Vote

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				

7 Action Items

1 Action Item	Document Name	Attachment
<p>Approval of Unaudited Actuals 2018-19: Approval of Unaudited Actuals 2018-19: For the period July 1, 2018, to June 30, 2019, the submission of charter school financial data to the California Department of Education (CDE) is required by Education Code Section 1628 and by Education Code Section 42100 (as amended by Assembly Bill 1994). Charter schools must submit the completed forms to their authorizing agencies by September 16, 2019.</p>	REACH-2019-19-UnauditedActualsReport.pdf	https://edtecinc.app.box.com/s/npnopz233xkdomic7im9lrsvehx9dz1t

Motion	Second	Vote

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				

2 Action Item	Document Name	Attachment
<p>Approval to Instructional Minutes 2019-20: The Executive Director is seeking board approval for a change to the bell schedule and instructional minutes for transitional kindergarten and kindergarten instruction. Instruction for both grades will end at 2:45 pm, 15 minutes earlier than the year prior. There will be a reduction of 2,190 annual instructional minutes. The purpose of the change is to facilitate the flow of dismissal traffic.</p>	Reg and Min Combined 19-20 (TK/K 2:45 release)	https://docs.google.com/spreadsheets/d/1Rc6AWJ6vDTSnKL19NRZ6oUc9Z-2P0kfyBUZGtbACcvM/edit?usp=sharing

Motion	Second	Vote

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				

3 Action Item	Document Name	Attachment		
Approval of Nutrition Services Code of Conduct: REACH Leadership STEAM Academy will conduct all procurement transactions in compliance with the regulations and state laws included in Title 2, Code of Federal Regulations (2 CFR), sections 200.318(c)(1) (2), and 400.2(b)(1), and California Government Code (GC), sections 1090 and 87100 et seq. Code of conduct must be updated and board approved annually.	Code of Conduct.pdf	https://docs.google.com/document/d/1b9ZK_gIRDA5hy2HiN0I_lfcjKodWPfCMUQjfnmC5D2M/edit?ts=5d607dcf		
Motion	Second	Vote		
Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				
4 Action Item	Document Name	Attachment		
Approval of Procurement Procedures: REACH Leadership STEAM Academy will purchase goods and services for use in the School Nutrition Programs in compliance with Title 2, Code of Federal Regulations (2 CFR), sections 200.318–200.326; Title 7, Code of Federal Regulations (7 CFR), parts 210 and 220; and all applicable state and local rules.	Procurement Procedures	https://docs.google.com/document/d/1h18oNwzt6vbryyV5a_ZUtMpmWXextqbDu-7uJTik5V8/edit?ts=5d607dd9		
Motion	Second	Vote		
Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				
5 Action Item	Document Name	Attachment		
Approval of REACH Employee Handbook: It is recommended that the governing board review and approval annual changes to the employee handbook.	REACH Employee Handbook 19-20 (Aug 2019 Meeting Material).pdf	https://docs.google.com/document/d/18ZYaFedsM84pngFQkIDA_WeCA2B5bpZWdSI6r_z2qv8/edit?usp=sharing		
Motion	Second	Vote		

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
Totals:				

8 Board Comments

9 Adjournment

Meeting adjourned at

Motion	Second

Next Board Meeting Date

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least the majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8850; (951) 275-8829 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8850; (951) 275-8829 fax.