

## **REGULAR BOARD MEETING MINUTES**

### **REACH Leadership STEAM Academy**

Multipurpose Room  
3422 Rustin Ave  
Riverside, CA 92507

**GENERAL SESSION: 7:00 p.m.**

**DATE: February 24, 2020**

### **REACH LSA GOVERNING BOARD:**

Tracy Nelson- President  
Carla Crow- Vice President  
Frederica Bush- Secretary  
Ahlam Atwan- Member  
Jennifer Boren- Member  
Robert Miller- Member  
Ashleigh Reid- Member

### **MISSION STATEMENT**

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

### **OUR PROGRAM**

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

***This legislative body conducts business under the meeting requirements of the  
Ralph M. Brown Act.***

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A  
DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

**GENERAL SESSION**

1. Call to Order
  - 1.1. Meeting is called to order at: 7:11pm

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Frederica Bush		X
Carla Crow	X	
Robert Miller	X	
Trayci Nelson		X
Ashleigh Reid		X
<b>Totals:</b>	4	3

2. Introduction of Guests
  - 2.1. NONE
3. Review and Approval of Agenda

Motion:           JB       Second:       AA

Comments and Notes: Under adjournment, we would like to table the roll call.

4. Invitation to the Public to Address the Board

5. Reports

- 5.1. Director's Report

- Academic update- CA dashboard data presented to Board.
- Propose to change the last board meeting from June 15th to June 8th.
- Parent had a complaint she wanted to bring to the board; before she did, she decided to withdraw student from REACH. No need for a closed session.
- Proposal for calendar change re: February/Presidents week
- New assistant principal starts March 2nd.

Comments and Notes:

Attachments:

5.2. Financial Report by Edtec

Comments and Notes:

Attachments: [January Financials](#)

6. Approval of Consent Items

6.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for January 27, 2020.

Comments and Notes:

Attachments: [Board Minutes 1-27-20](#)

6.2. Check Registers: Is it recommended that the RLSA School Board approve January 2020 Check Registers:

Comments and Notes:

Attachments: [REACH - 2019-20 YTD Check Register.xls](#)

Motion: AA Second: RM Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	1			
Jennifer Boren	1			
Frederica Bush				1
Carla Crow	1			
Robert Miller	1			
Trayci Nelson				1
Ashleigh Reid				1
<b>Totals:</b>	4			3

7. Action Items

7.1. **2nd Interim Report:** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim



report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

Comments and Notes:

Attachments: [2019-20 Charter Second Interim Reporting Forms.xlsx](#)

Motion: JB Second: AA Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	1			
Jennifer Boren	1			
Frederica Bush				1
Carla Crow	1			
Robert Miller	1			
Trayci Nelson				1
Ashleigh Reid				1
<b>Totals:</b>	4			3

7.2. **2020-21 Standard School Calendar (Revised):** Local educational agencies (LEA) are required to publish Standard School calendar which discloses legal and local holidays and important school dates. RLSA is proposing 183 days of instruction for the 2020-21 academic school year, with the first day of school on Tuesday, August 25th, and the last day of program on Friday, June 18. This calendar was previously approved in March 2019.

Comments and Notes:

Attachments: [RLSA Standard School Calendar 2020-21\(DRAFT\)](#)

Motion: JB Second: AA Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	1			
Jennifer Boren	1			

Frederica Bush				1
Carla Crow	1			
Robert Miller		1		
Trayci Nelson				1
Ashleigh Reid				1
<b>Totals:</b>	3	1		3

7.3. **Auditor Contract Proposals (Tax & Audit Services):** Pursuant to Education Code Section 41020, school districts and charter schools must provide for annual audits of their financial statements or arrange with the county superintendent of schools to provide for the annual audit. REACH Leadership STEAM Academy sent RFPs to firms and was able to get a proposal of engagement of services and fees for a 3-year term (2020, -21, and -22).

Comments and Notes: Table until March meeting

Attachments:

[Tax & Audit Proposals](#)

[Tax & Audit Price Comparison](#)

Motion:

Second:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Frederica Bush				
Carla Crow				
Robert Miller				
Trayci Nelson				
Ashleigh Reid				
<b>Totals:</b>				

7.4. **Individual Service Agreement (ISA) between REACH Leadership STEAM Academy and Child Help:** The local education agency (LEA) will engage in 1-contract year with Child Help, for the purpose of providing special education and/or related services to students with exceptional needs.

Comments and Notes:

Attachments: [ISA Child Chilp 2019-2020](#)

Motion: JB Second: RM Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	1			
Jennifer Boren	1			
Frederica Bush				1
Carla Crow	1			
Robert Miller	1			
Trayci Nelson				1
Ashleigh Reid				1
<b>Totals:</b>	4			3

8. Board Comments

8.1. Name:

8.2. Name:

9. Adjournment

9.1. Meeting adjourned at: 8:56

Motion: RM Second: JB

Next board meeting date: March 23, 2020