

SPECIAL BOARD MEETING MINUTES

REACH Leadership STEAM Academy -

Dr. Rentie's Office
3422 Rustin Ave
Riverside, CA 92507

Conference Call:

Conference Dial-in Number: (515) 603-3188

Participant Access Code: 185543#

843 Amadova Dr. Perris, CA 92571
901 La Salle Circle Corona, CA 92879
3320 Gibraltar Dr Riverside CA 92506
6013 Valencia St. Corona, CA 92880
6971 Song Sparrow Rd. Eastvale, CA 92880
17908 Milkweed Lane San Bernardino, CA 92407
27065 Quail Creek Dr. Moreno Valley, CA 92555

Open Session - 6:00 p.m.

March 17, 2020

REACH LSA GOVERNING BOARD:

Tracy Nelson - President
Carla Crow - Vice President
Frederica Bush - Secretary
Ahlam Atwan - Member
Jennifer Boren - Member
Robert Miller - Member
Ashleigh Reid - Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

DRAFT

GENERAL SESSION

1. Call to Order
 - 1.1. Meeting is called to order at: 6:05 p.m.

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Frederica Bush		X
Carla Crow	X	
Robert Miller	X	
Trayci Nelson	X	
Ashleigh Reid		X
Totals:	5	2

2. Introduction of Guests
 - 2.1. Aaron Brown
 - 2.2. Marcus Findlay
3. Review and Approval of Agenda

Motion: JB Second: AA Vote: Motion Carries

Comments and Notes:

 - Correct amount of line of credit to \$1,200,000.00.
4. Invitation to the Public to Address the Board
 - 4.1. None

5. Reports

5.1. Director's Report

Comments and Notes:

- School has secured a line of credit with Charter Asset Management (CAM) for \$1.2 million which will all charter to phase out receivable sales by May 2020.
- CAM discounted 5k legal fee to 1k.
- School will save approx. \$30k per year in receivable sales fees by going this route.
- School will remain closed from March 16 through April 30.
- Enrichment packets were sent home with students on March 13.
- Teachers in grades 3-6 will begin distance learning on Wednesday, March 16.
- Essential staff will continue to provide office assistance and distribute food to families during the closure.
- All non-essential workers will be released tomorrow.
- Chromebooks are being checked out to 3-6 grade students.
- Currently, in grades TK-2, students are provided enrichment activities including some online learning.
- Teachers will hold office hours daily. Lower grade teachers (TK-2) will check-in with all families weekly.
- Audit Selection Discussion:

Attachments:

[Tax & Audit Price Comparison](#)
[State Controller's Information](#)

5.2. Financial Report by Edtec- None

Comments and Notes:

Attachments:

6. Approval of Consent Items

- 6.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for February 24, 2020.

Comments and Notes:

Motion : CC Second : RM Vote: Motion Carries

Attachments:

[REACH Board Minutes 2-24-20.pdf](#)

7. Action Items

7.1. **Line of Credit:** Charter Asset Management Fund, L.P. (“Lender”) would like to propose the following terms to REACH Leadership Academy (“Borrower”).

A Revolving Line of Credit at **\$1,200,000.00** with 9.75% interest rate over the course of 2 years, with a 5-year renewal contingent on charter renewal. The purpose of the line of credit is for charter school operations. See attachment for additional terms.

Comments and Notes:
 Approval as is, but ask for a lower rate.

Attachments:
[CAM Loan Proposal 3-10-20.pfd](#)

Motion: CC Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

7.2. **Safety & Crime Prevention Plan:** It is recommended that the REACH LSA governing board review and approve the Safety & Crime Prevention Plan. Emergency phone numbers and drill dates for the academic school year were updated.

Comments and Notes:

Attachments:
[Safety & Crime Prevention Plan-Revised_031120 \(EDITING DRAFT\)](#)



Motion: JB Second: AA Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

7.3. **Eide Bailly LLP (formerly known as Vavrinek, Trine, Day & Co., LLP):** 3-year engagement for tax and audit services. Audit selection is due to Riverside Unified School District's Business Services by March 31, 2020.

Comments and Notes:
 Motion to **not select** Eide Bailly for audit services.

Attachments:
[EideBailly LLP Proposal](#)

Motion: TN Second: AA Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			X
Frederica Bush				
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

7.4. **SquarMilner LLP:** 3-year engagement for tax and audit services. Audit selection is due to Riverside Unified School District's Business Services by March 31, 2020.

Comments and Notes:
 Motion to **select** SquarMilner for audit services.
 Attachments:
[SquarMilner LLP Proposal](#)

Motion: CC Second: RM Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

7.5. **Christy White, Associates:** 3-year engagement for tax and audit services. Audit selection is due to Riverside Unified School District's Business Services by March 31, 2020.

Comments and Notes:
 Motion to **not select** Christy White, Associates for audit services.
 Attachments:
[Christy White Proposal](#)

Motion: TN Second: CC Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller	X			

Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

Chris D. Thibodeau, CPA: 3-year engagement for tax and audit services. Audit selection is due to Riverside Unified School District’s Business Services by March 31, 2020.

Comments and Notes:

Motion to **not select** Chris D. Thibodeau, CPA for audit services.

Attachments:

[Chris D. Thibodeau Proposal](#)

Motion: RM Second: CC Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			X
Frederica Bush				
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	5			2

8. Board Comments

- 8.1. Discuss PTO audit at next meeting.
- 8.2. Trayci applauds REACH staff for effortless roll out for distance learning.

9. Adjournment

- 9.1. Meeting adjourned at: 7:16 p.m.

Motion: CC Second: AA

Next board meeting date: April 27, 2020