



**REACH Leadership *STEAM* Academy**  
Board of Directors Regular Meeting

Date	Time	Location
Monday, August 26, 2019	7:00 PM	3422 Rustin Ave Riverside, CA 92507

**1 Call to Order**

**Meeting is called to order at**  
7:05 PM

Member Name	Present	Absent
Ahlam Atwan		X
Jennifer Boren	X	
Frederica Bush		X
Carla Crow	X	
Robert Miller		X
Tracy Nelson	X	
Ashleigh Reid		X
<b>Totals:</b>	3	4

**2 Introduction of Guests**

Guest Names
Jasmine Estrada from EdTech

**3 Review and Approval of Agenda**

Motion	Second	Vote
CC	JB	Motion Carries

**Comments and Notes**

DRAFT

**4 Invitation to the Public to Address the Board**

**5 Reports**

Reports	Notes	Attachments
Director's Report	(1) 99% of teachers retented from pervious year; (2) 3 new highly qualified teachers hired; (3) teachers participated in 2 weeks of professional development onsite and all staff were required to participate in one week of training; (4) conditional Use Permit still pending; (5) construction of SPED building is in conceptual stage; (6) grading is required on the filed to prevent runoff; (7) school hired new landscapers to complete the job due to ineffectiveness of first vendor.	
Financial Report by Edtec		<a href="https://edtecinc.app.box.com/s/dq2x096ene7a4724awev9dh3um2ko542">https://edtecinc.app.box.com/s/dq2x096ene7a4724awev9dh3um2ko542</a>

**6 Approval of Consent Items**

Consent Items	Document Name	Attachment
1 It is recommended that the RLSA School Board approve Meeting Minutes:	Regular Meeting 6/10/19	<a href="https://drive.google.com/file/d/1yb8wgW3T7OdAG1kuQcDUjiWVZCYKj6bs/view?usp=sharing">https://drive.google.com/file/d/1yb8wgW3T7OdAG1kuQcDUjiWVZCYKj6bs/view?usp=sharing</a>
	Special Meeting 6/17/19	<a href="https://drive.google.com/file/d/1OrKrcJKi0DTVJAlYk2vePCd-ycdFYi9t/view?usp=sharing">https://drive.google.com/file/d/1OrKrcJKi0DTVJAlYk2vePCd-ycdFYi9t/view?usp=sharing</a>
2 Is it recommended that the RLSA School Board approve Check Registers for January and June 2019:	REACH - 2018-19 YTD Check Register.xls	<a href="https://edtecinc.app.box.com/s/tos1zyz77xzqic16srbi52ejxakq4fab">https://edtecinc.app.box.com/s/tos1zyz77xzqic16srbi52ejxakq4fab</a>

Motion	Second	Vote
JB	CC	Motion Carries

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller				
Trayci Nelson	X			X
Ashleigh Reid				X
<b>Totals:</b>	3			4

7 Action Items

1 Action Item	Document Name	Attachment
<p><b>Approval of Unaudited Actuals 2018-19:</b> Approval of Unaudited Actuals 2018-19: For the period July 1, 2018, to June 30, 2019, the submission of charter school financial data to the California Department of Education (CDE) is required by Education Code Section 1628 and by Education Code Section 42100 (as amended by Assembly Bill 1994). Charter schools must submit the completed forms to their authorizing agencies by September 16, 2019.</p>	REACH-2019-19-UnauditedActualsReport.pdf	<a href="https://edtecinc.app.box.com/s/npnopz233xkdomic7im9lrsvehx9dz1t">https://edtecinc.app.box.com/s/npnopz233xkdomic7im9lrsvehx9dz1t</a>

Motion	Second	Vote
CC	JB	Motion Carries

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
<b>Totals:</b>	3			4

2 Action Item	Document Name	Attachment
<p><b>Approval to Instructional Minutes 2019-20:</b> The Executive Director is seeking board approval for a change to the bell schedule and instructional minutes for transitional kindergarten and kindergarten instruction. Instruction for both grades will end at 2:45 pm, 15 minutes earlier than the year prior. There will be a reduction of 2,190 annual instructional minutes. The purpose of the change is to facilitate the flow of dismissal traffic.</p>	Reg and Min Combined 19-20 (TK/K 2:45 release)	<a href="https://docs.google.com/spreadsheets/d/1Rc6AWJ6vDTSnKL19NRZ6oUc9Z-2P0kfyBUZGtbACcvM/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1Rc6AWJ6vDTSnKL19NRZ6oUc9Z-2P0kfyBUZGtbACcvM/edit?usp=sharing</a>

Motion	Second	Vote
JB	CC	Motion Carries

Member	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
<b>Totals:</b>	3			4

3 Action Item	Document Name	Attachment		
<b>Approval of Nutrition Services Code of Conduct:</b>  REACH Leadership STEAM Academy will conduct all procurement transactions in compliance with the regulations and state laws included in Title 2, Code of Federal Regulations (2 CFR), sections 200.318(c)(1) (2), and 400.2(b)(1), and California Government Code (GC), sections 1090 and 87100 et seq. Code of conduct must be updated and board approved annually.	Code of Conduct.pdf	<a href="https://docs.google.com/document/d/1b9ZK_gIRDA5hy2HiN0L_lfcjKodWPCMUQjNmC5D2M/edit?ts=5d607dcf">https://docs.google.com/document/d/1b9ZK_gIRDA5hy2HiN0L_lfcjKodWPCMUQjNmC5D2M/edit?ts=5d607dcf</a>		
<b>Motion</b>	<b>Second</b>	<b>Vote</b>		
JB	CC	Motion Carries		
<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Ahiam Atwan				X
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
<b>Totals:</b>	3			4
4 Action Item	Document Name	Attachment		
<b>Approval of Procurement Procedures:</b>  REACH Leadership STEAM Academy will purchase goods and services for use in the School Nutrition Programs in compliance with Title 2, Code of Federal Regulations (2 CFR), sections 200.318–200.326; Title 7, Code of Federal Regulations (7 CFR), parts 210 and 220; and all applicable state and local rules.	Procurement Procedures	<a href="https://docs.google.com/document/d/1h18oNwzt6vbryyV5a_ZUIMpmWJextqbDu-ZuJTIK5V8/edit?ts=5d607dd9">https://docs.google.com/document/d/1h18oNwzt6vbryyV5a_ZUIMpmWJextqbDu-ZuJTIK5V8/edit?ts=5d607dd9</a>		
<b>Motion</b>	<b>Second</b>	<b>Vote</b>		
JB	CC	Motion Carries		
<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Ahiam Atwan				X
Jennifer Boren	X			
Frederica Bush				X
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
<b>Totals:</b>	3			4
5 Action Item	Document Name	Attachment		
<b>Approval of REACH Employee Handbook:</b>  It is recommended that the governing board review and approval annual changes to the employee handbook.	REACH Employee Handbook 19-20 (Aug 2019 Meeting Material).pdf	<a href="https://docs.google.com/document/d/18ZYaFedsM84pngFQkIDA_WeCA2B5bpZWdSl6r_z2qv8/edit?usp=sharing">https://docs.google.com/document/d/18ZYaFedsM84pngFQkIDA_WeCA2B5bpZWdSl6r_z2qv8/edit?usp=sharing</a>		
<b>Motion</b>	<b>Second</b>	<b>Vote</b>		
JB	CC	Motion Carries		
<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Ahiam Atwan				X
Jennifer Boren	X			
Frederica Bush				X

Carla Crow	X			
Robert Miller				X
Tracy Nelson	X			
Ashleigh Reid				X
<b>Totals:</b>	3			4

**8 Board Comments**

**9 Adjournment**

<b>Meeting adjourned at</b>
7:58

<b>Motion</b>	<b>Second</b>
JB	CC

<b>Next Board Meeting Date</b>
September 23, 2019

**This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

**MEETING AGENDA & RELATED MATERIALS**

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least the majority of the board members.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8850; (951) 275-8829 fax.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8850; (951) 275-8819 fax.