

BOARD MEETING MINUTES

REACH Leadership STEAM Academy

Topic: REACH Board Meeting
Time: This is a recurring meeting Meet anytime

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Open Session-6 :00 p.m.

August 24, 2020

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Atwan- Member
Jennifer Boren- Member
Robert Miller- Member
Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A
DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.



GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. PUBLIC ACCESS TO THE REACH Leadership STEAM Academy Governing Board MEETING

The public will have access to the REACH Leadership STEAM Academy Governing Board meeting through Zoom teleconferencing. There are two options for those individuals who wish to make a public comment: 1) during the meeting comments can be sent through the zoom meeting chat feature, or 2) prior to, or during the meeting, comments may be sent to vrentie@reachroyals.org. A moderator for the meeting will read your comments for the record announcement.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order 6:08 pm

2.1. Meeting is called to order at:

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Carla Crow	X	
Robert Miller		X
Trayci Nelson	X	
Ashleigh Reid		X
Totals:	4	2

3. Introduction of Guests

3.1. Sarah Varela

- 3.2. Susie Navarro
- 3.3. Lesley Martinez
- 3.4. Johanna Calmes
- 3.5. Rachael Staylor
- 3.6. Marcus Findlay
- 3.7. Aaron
- 3.8. Fatimah Abouh
- 3.9. Naif Alanazi
- 3.10. Venice Angel
- 3.11. Amitah Parikh
- 3.12. Tessa Locke

4. Review and Approval of Agenda

Motion: JB Second: CC Vote: Motion Carries

Comments and Notes:

5. Invitation to the Public to Address the Board

6. Reports

6.1. Director's Report

- Attendance- LEA not required to report ADA for 20-21 year. Attendance will be estimated based on last year's ADA, regardless of growth. (Estimated ADA for the year is 563 /599 enrolled)
- Enrollment- Currently 640 students enrolled.
- School Waivers- As of today, the county is allowing elementary schools to apply for waiver. The waiver must also be approved by the State. School is required to show evidence that it can reopen safely.
- Distance Learning- Starting tomorrow, school will begin small group assessments. If parents are uncomfortable with a small group, parents can request one-on-one assessments. Zoom sessions will begin, August 31.

Comments and Notes:

Attachments:

6.2. Financial Report by Edtec

Comments and Notes:

Attachments:

[Financial Report](#)



7. Approval of Consent Items: Items included on the consent agenda are to be approved by one motion unless a REACH LSA Governing Board member requests separate action on a specified item.

7.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for June 8, 2020.

Comments and Notes:

Let the record reflect we added the motion and vote for item 7.1

Attachments:

[REACH Board Minutes 6-8-2020.pdf](#)

Motion: CC

Second: JB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:		4		2

8. Action Items

8.1. **University of La Verne MOU:** it is recommended that the REACH LSA governing board approve a memorandum of understanding (MOU) to establish a partnership with the University of La Verne's ("the University") LaFetra College of Education for the purpose of LFCE Fieldwork. The MOU agreement begins in August 2020 and will continue for a five-year term.

Comments and Notes:

Attachments:

[University of La Verne MOU](#)



Motion: CC Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	4			2

8.2. **Homeless Education Policy:** it is recommended that the REACH LSA governing board approve the Homeless Education Policy for the 2020-21 academic school year.

Comments and Notes:

Attachments:

[Homeless Education Policy](#)

Motion: AA Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:	4			2

8.3. **Instructional Minutes 2020-21:** it is recommended that the REACH LSA governing board approve Instructional Minutes for the 2020-21 school year. There are 146 regular days and 37 minimum days of instructions, for a total of 66,015 (avg.) instructional minutes, exceeding state 54,000 minimum guidelines.



Comments and Notes:

Attachments:

[Instructional Minutes 20-21](#)

Motion: CC

Second: AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:		4		2

- 8.4. **Employee Handbook 2020-21:** it is recommended that the REACH LSA governing board review and approval annual changes to the employee handbook. Changes to the handbook are highlighted in yellow.

Comments and Notes:

Johanna went through to be sure things were updated.

Attachments:

[REACH Employee Handbook 2020/2021 - Changes](#)

Motion:

JB

Second:

CC

Vote:

Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:		4		2



8.5. **Unaudited Actuals Report 2019-20:** it is recommended that the REACH LSA governing board approve Unaudited Actuals 19-20 For the period July 1, 2019 to June 30, 2020, the submission of charter school financial data to the California Department of Education (CDE) is required by [Education Code Section 1628](#) and by [Education Code Section 42100](#) (as amended by Assembly Bill 1994). Charter schools must submit the completed forms to their authorizing agencies by September 15, 2020.

Comments and Notes:

Attachments:

[FY20 Unaudited Actual Report](#)

Motion: AA Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:		4		2

8.6. **FY21 CARS-Consolidated Application:** it is recommended that the REACH LSA governing board approve the Consolidated Application for Title Funding.

Comments and Notes:

Attachments:

[REACH FY21 CARS-Consolidated Application](#)

Motion: CC Second: AA Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			

REACH

REACH Leadership STEAM Academy

science • technology • engineering • art • math

Jennifer Boren	X			
Carla Crow	X			
Robert Miller				X
Trayci Nelson	X			
Ashleigh Reid				X
Totals:		4		2

9. Board Comments

- Tentative LCAP board meeting set for Monday, September 14th at 6 pm.
- Going forward meetings will be at 6 pm while virtual.

10. Adjournment

10.1. Meeting adjourned at: 7:22

Motion: JB Second: AA

Next board meeting date: September 28th at 6 p.m.

