

BOARD MEETING MINUTES

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

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Open Session-6:00 p.m.

December 14, 2020

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Atwan- Member
Jennifer Boren- Member
Robert Miller- Member
Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A
DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.



GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at: 6:04 p.m.

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren		X
Carla Crow		X
Robert Miller	X	
Trayci Nelson	X	
Ashleigh Reid	X	
Totals:	4	2

3. Introduction of Guests
 - 3.1. Delfino Murrillo
 - 3.2. Susie Navarro
 - 3.3. Venice Angel
 - 3.4. Johanna Calmes
 - 3.5. Marcus Findlay

4. Review and Approval of Agenda

Motion: AA Second: RM Vote: Approved

Comments and Notes:

5. Invitation to the Public to Address the Board

6. Reports

- 6.1. Director's Report

Comments and Notes:

- School Site Council:
 - Introduction of new council member.
 - Council is comprised of 5 parents, 3 teachers, and 2 classified staff.
 - First training meeting held Thursday, 12-10.
 - Mr. Delfino Murillo was elected president on Jan 14 2021 at 6 p.m.
- Enrollment Numbers:
 - 637 students currently.
- PPP Loan
 - School will file for loan forgiveness waiver when docs become available.
 - Further details to come in January.
- Teacher instruction
 - Teachers are beginning to adjust to teaching both in class and online simultaneously.
 - Both students and teachers appear to be adapting well based on feedback from parents and teachers.
 - Some parents expressed concerns regarding student break times - duration of time between breakfast and lunch for hybrid students when on campus in the upper grades.
 - Lunch times are lengthened/stretched due to cohorting and limited number of staff available to deliver lunch to each individual class each day. Extra staff are required to facilitate these transitions to assist with cohorting and keeping contact to a minimum and group sizes small.
- COVID updates
 - Safety protocols include handwashing stations, water bottle filling stations, water bottles provided to kids who need them, sneeze guards in

classrooms where needed, physical distancing, health screenings and cohorting.

- There were three positive COVID19 cases after Thanksgiving but no spread on campus to date.
- Cohorts have been sent home when positive diagnoses or exposure to COVID19 are reported.
- School will close for two weeks if 5% positivity rate is reached.
- 5% off all people on campus equates to about 15 cases of COVID on campus concurrently.
- Construction underway for Special Education Buildings:
 - School is hoping to occupy buildings by mid/early January.

Attachments: None

6.2. Financial Report by Edtec

Comments and Notes:

- October financials: operating income 136k due to savings with subs, depreciation costs and Special Education revenue.
- School is anticipating more cash than liabilities toward the year end and beginning in 2022.
- Liabilities will decrease if PPP loan forgiveness is approved.

Attachments:

[Financial Report](#)

7. Approval of Consent Items

- 7.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for May 14, 2020, September 28, 2020, and October 26, 2020.

Comments and Notes:

Attachments:

[Meeting Minutes - May 14, 2020](#)

[Meeting Minutes - September 28, 2020](#)

[Meeting Minutes - October 26, 2020](#)

- 7.2. Check Registers: Is it recommended that the RLSA School Board approve October 2020 Check Registers:

Comments and Notes:

Attachments:



Check Registers - October 2020

Motion: RM

Second: CC

Vote: Approved

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	x			
Jennifer Boren				x
Carla Crow	x			
Robert Miller	x			
Trayci Nelson	x			
Ashleigh Reid	x			
Totals:		5		1

8. Action Items

8.1. **Independent Audit Report 19-20:**

The audit of the financial statements of REACH Leadership Academy was performed by Squar Milner LLP who merged into Baker Tilly US, LLP effective November 1, 2020. The audit outlines the financial position of REACH Leadership STEAM Academy as of June 30, 2020. Audit was conducted according to Government Auditing Standards generally accepted in the United States. During the course of the audit there were not identified deficiencies in internal controls nor were there any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Comments and Notes:

- State Controller's Office has yet to release the checklist which may result in changes needing to be made to the audit.
- If change requests are made, the board will be notified.

Attachments:

[REACH Leadership Academy - 06.30.2020 Audit FS - 12.10.20v2.pdf](#)

Motion: AA

Second: AR

Vote: Approved

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren				X
Carla Crow	X			
Robert Miller	X			

Trayci Nelson	X			
Ashleigh Reid	X			
Totals:		5		1

8.2. **1st Interim Report 20-21:** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period.

Comments and Notes:

Attachments:

[REACH 2020-21 Charter First Interim Reporting Forms](#)

Motion: CC

Second: RM

Vote: Approved

Member Name	Aye	Nay	Abstain	Absent
Ahlan Atwan	X			
Jennifer Boren				X
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid	X			
Totals:		5		1

8.3. **LCFF Budget Overview for Parents 2020-21:** Senate Bill (SB) 98 changed the adoption date for the Budget Overview for Parents for the 2020-21 school year. The document must be approved on or before December 15, in conjunction with the 1st interim budget report. Senate Bill (SB) 820 aligned the document to the Learning Continuity Plan. “As such, the revenue and budgeted expenditures referenced in the 2020–21 Budget Overview for Parents are tied to the LEA’s First Interim report, its Learning Continuity Plan, and its 2019–2020 LCAP” (CDE, September 22, 2020).

Comments and Notes:

REACH

REACH Leadership STEAM Academy
science • technology • engineering • art • math

Attachments:

[REACH Local Control Funding Formula \(LCFF\) Budget Overview for Parents Template](#)

Motion: AA

Second: CC

Vote: Approved

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren				X
Carla Crow	X			
Robert Miller	X			
Trayci Nelson	X			
Ashleigh Reid	X			
Totals:		5		1

9. Board Comments

9.1. Name:

9.2. Name:

10. Adjournment

10.1. Meeting adjourned at: 7:15

Motion:

Second:

Next board meeting date:

