

BOARD MEETING MINUTES

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

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Meeting ID: 951 0181 7059

Passcode: 234315

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Passcode: 234315

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Closed Session-6:00 p.m.

Open Session-6:45 p.m.

February 14, 2022

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Atwan- Member
Jennifer Boren- Member
Angel Braach- Member
Patricio Perez- Member
Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

CLOSED SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Closed Session call to Order

2.1. Meeting is called to order at: 6:02 pm

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Angel Braach	X	
Carla Crow	X	
Trayci Nelson	X	
Patricio Perez	X	
Ashleigh Reid	X	
Totals:		7

3. Closed Session Topic

3.1. **Topic:** The REACH LSA governing board will review an event. In order to preserve the privacy of those involved, the Executive Director is requesting a closed session.

Comments and Notes:

4. Closed Session Adjournment

4.1. Meeting Adjourned at: 7:03

Motion: CC Second: AB

GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

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1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at:7:05

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Angel Braach	X	
Carla Crow	X	
Trayci Nelson	X	
Patricio Perez	X	
Ashleigh Reid	X	
Totals:	7	0

3. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.

3.1. *Board findings pursuant to Government Code Section 54953(e).* The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Comments and Notes:

Attachments:

Motion: PP

Second: AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7	0	0	0

4. Introduction of Guests

- 4.1. Amita Parikh
- 4.2. Marcus Findlay

5. Review and Approval of Agenda

Motion: JB

Second: CC

Vote: Motion Carries

Comments and Notes: Strike the Table in section 4.1 of the closed session.

6. Invitation to the Public to Address the Board

7. Reports

7.1. Director's Report

Comments and Notes:

- Line of Credit (LOC)
 - LOC matures in March.
 - REACH has chosen not to renew the LOC at this time.
 - Exploring next steps.
 - Do not anticipate a cash need for the remainder of the school year.
- Enrollment Updates
 - Current Enrollment - 631
 - Will be lowering our forecast for the remainder of the school year based on current trends.
 - Next month's budget will show lower enrollment/ADA and financial impact.
 - Due to additional one-time funding, school does not anticipate a negative financial impact on EOY fund balance.
- Facility Update
 - Conditional Use Permit (CUP)
 - CUP Expires June 2022
 - Met with RUSD to discuss our request for exemption pursuant to Government Code Section 53090-53097.3 which grants the rights to charge schools to make a written request to render city ordinances inapplicable.
 - REACH responded with a formal letter and supporting documents
 - Awaiting response from RUSD to see when matter will be brought before the board.
 - Also working with the City of Riverside with regards to requirements to modify current CUP.
 - Background
 - Public schools are automatically exempt from such ordinances.
 - Charter schools must request exemption status
 - REACH has been granted an exemption twice in the past
 - Exemption does not absolve the school of California Building Standards, but it will address the temporary status of our CUP
 - Currently the school has to address a CUP which expires every couple of years.
 - The city is requesting that the school make the modular buildings permanent



- School is not in a position to move or make changes to the facility
- We are exercising our rights as a public school to be exempt
- Concurrently, we are meeting with the City of Riverside next week to address our status.
- New Playground Equipment
 - New Play Structures
 - Original plans included playground structures on both kindergarten and the main playground
 - Began installation on 1/17/21
 - Structures are DSA approved
 - Construction has been halted pending permits
 - Submitted application
 - Cleared planning, building & safety, now waiting for contractors to pull permits and complete the work.
 - New lunch benches have been installed
 - New shade structure over lunch area to be purchased
 - In the process of ordering
 - Will also require city approval
 - Being told materials will take a while to receive
 - Planning to place order this month
 - Communication with contractors has been slow
- School Closure
 - School was closed 1/3/22 thru 1/11/22
 - Approximately 13 staff, including teachers, nutrition and PE were out due to COVID
 - Operations were impacted
 - School will close the first week as no attendance days since the independent studies policy was not in place.
 - ADA will not be affected.
 - No need to extend the school year
 - State requisite attendance days are 175. REACH has 183 days of attendance.
 - Closed campus for a little over a week
 - School reopened in a day with little notice
 - Lack of clarity re: how long school could remain closed once staff began to return to work
 - Subsequently sent notice to families that school closures due to staff shortage could happen again in the future
 - Updated Independent Studies (IS) policy to reflect state guidelines regarding distance learning beyond 14 days requires board approval
 - New guidelines include synchronous instruction as well as additional IS protocols referenced below.



- Today's Board Meeting
 - SARC
 - Update Every Year in January.
 - Deadline Feb 1
 - This year's academic data includes local assessments. In this case the STAR that Mr. Findlay presented in December.
 - Student data has been disaggregated by demographics and included in the SARC report.
 - The SARC report is intended to give the public access to all California public school data and information via an online portal.
 - Leads to better transparency and increased accountability
 - Teacher Salary Schedule
 - Step and Ladder teachers salary table
 - Salaries are commensurate with surrounding school districts (CNUSD, RUSD, JUSD, AUSD)
 - In the past, REACH gave annual COLA increases
 - Salary schedule is more in-line with other schools and districts
 - Academic Update
 - Students take DIBELS & STAR assessments in Feb/Mar
 - Comparison data will be shared once assessments are complete
 - SBAC assessments begin in May
 - Teachers in grades 3-6 are starting to ramp up test prep in anticipation of the SBAC assessments
 - More info to follow
 - Action Items:
 - Independent Studies (IS)
 - Amended document addresses instruction in the event of emergency school closure
 - The amended policy allows for synchronous instruction and extends the 14-day timeline otherwise allotted for IS.
 - The new provisions do not apply to or change general provisions of IS under normal circumstances. It only applies to emergency closures where synchronous instruction is taking place
 - Policy includes an extensive plan for parent outreach in the event of non-engagement.
 - IS is voluntary.
 - Vote for Secretary
 - We did not have any board members volunteer to run for the open board seat.
 - We have asked Jennifer Boren to run again for the position.
 - Jen has been on the REACH school board since the school's inception.
 - She is a part of the founding team and has served as board secretary on and off for the past 9 years.

- We appreciate her many years of service and are pleased that she is willing to continue to serve in this capacity.
- We recommend that the board approve this nomination.

Attachments: None

7.2. LCAP Presentation - Executive Director

Comments and Notes:

Attachments:

[LCAP 2021-22](#)

[LCAP Supplemental](#)

[LCAP Update Presentation](#)

7.3. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY22 Dec Fin-22.02.pdf](#)

8. Approval of Consent Items

- 8.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for December 13, 2021.

Comments and Notes:

Attachments:

[Meeting Minutes - December 13, 2021](#)

- 8.2. Check Registers: It is recommended that the RLSA School Board approve November, December 2021 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - November 2021](#)

[Check Registers - December 2021](#)

Motion: AA

Second: CC

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7	0	0	0

9. Action Items

- 9.1. **School Accountability Report Card (SARC) 2020-21:** Is it recommended that the RLSA School Board approve the 2020-21 SARC. By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC) following data of the year prior. The SARC contains information about the condition and performance of each California public school. This year's SARC highlights 2020-21.

In lieu of the CAASPP Math and ELA assessments, this year's SARC requires schools to report local assessment data. REACH conducts Renaissance Learning STAR assessments in Math and ELA. The LEA has provided an overview of Math and ELA for 3rd through 6th grade, in addition to a demographic breakdown of the data for data collected in Spring 2021.

Comments and Notes:

Attachments:

[REACH SARC Draft 2020-21](#)

Motion: AR

Second: JB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			



Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		7	0	0

9.2. **Student-Parent Handbook:** Is it recommended that the RLSA School Board approve the 2022-23 Student Handbook. Changes reflect shortened school day for grades 1-6 (3:00 p.m. dismissal), minor dress code changes, an explanation of 504 considerations, as well as updates to the school's *Independent Studies Policies* to reflect new school closure allowances.

Comments and Notes:

Attachments:

[Student-Parent Handbook \(DRAFT\).pdf](#)

Motion: CC

Second: AB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		7	0	0

9.3. **Independent Study Policy Agreement:** Is it recommended that the RLSA School Board review and approve independent studies written policies in accordance with the California Education Code. Independent study is an alternative to classroom instruction consistent with a local educational agency’s (LEA) course of study and is not an alternative curriculum.

Independent study is governed by the California *Education Code (EC)* Section 51745–51749.6. The California *Education Code (EC)* Section 51745–51749.6 requires that local educational agencies (LEAs) that claim apportionment for independent study must first adopt and implement written policies relating to independent study. The required written policies must be developed as specified in the California *Code of Regulations*, Title 5, Section 11701.

Comments and Notes:

Attachments:

[Independent Study Policy Agreement](#)

Motion: AA

Second: JB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7	0	0	0

9.4. **Teacher Salary Schedule:** It is recommended that the RLSA School Board approve a teacher salary schedule for regular teaching and special education certificated staff. The salary schedule reflects the years of experience, degrees and units, and are commensurate with surrounding districts. Once approved, the salary schedule would go into effect July 1, 2022 and will be adjusted only when raises and increases occur. This process is done as needed.

Comments and Notes:

Attachments:

[Teacher Salary Schedule 2022-23](#)

Motion: CC

Second: PP

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7	0	0	0

9.5. **LCAP Supplemental:** It is recommended that the RSLA School Board approve the 2021-2022 LCAP Supplemental Plan. California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Due to the increase in funds, districts and LEAs must report on the use and the progress of utilizing these one-time funds. The Supplemental component must be approved by February 28, 2022 at a regularly scheduled meeting of the governing board or body of the LEA.

Supplemental plan includes:

- The Supplement to the Annual Update for the 2021–22 LCAP (Template);
- Mid-year outcome data related to metrics identified in the 2021–22 LCAP;
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP

More information on the LCAP Supplemental requirement can be found in Section 124(e) of Assembly Bill 130.

Comments and Notes:

Attachments:

[LCAP Supplement 2021-22](#)

Motion: AR

Second: CC

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7	0	0	0

9.6. **Secretary Election:** It is recommended that the RLSA School Board re-elect **Jennifer Boren** for the position of Board Secretary.

Comments and Notes:

Attachments:

Motion: CC

Second: AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren			X	
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6		1	

10. Board Comments

10.1. Name:

10.2. Name:

11. Adjournment

11.1. Meeting adjourned at: 8:45

Motion: CC Second: AA

Next board meeting date: March 28, 2022 @ 6 pm