

BOARD MEETING MINUTES

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

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Meeting ID: 951 0181 7059

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Find your local number: <https://zoom.us/u/a8DLMnLRs>

Open Session-6:00 p.m.

March 28, 2022

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Atwan- Member
Jennifer Boren- Member
Angel Braach- Member

Patricio Perez- Member
Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at: 6:09

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Angel Braach	X	
Carla Crow	X	
Trayci Nelson		X
Patricio Perez	X	
Ashleigh Reid	X	
Totals:	6	1

3. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.

3.1. *Board findings pursuant to Government Code Section 54953(e).* The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Comments and Notes: This will probably be the last ZOOM online meeting. Will be an ongoing conversation.

Attachments:

Motion: PP

Second: AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson				X
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

4. Introduction of Guests

- 4.1. Susie Navarro
- 4.2. Angel Venice
- 4.3. Ruben Nolasco
- 4.4. Amita Parikh
- 4.5. Marilyn De La Cruz
- 4.6. Esther Williams

5. Review and Approval of Agenda

Motion: AA

Second: PP

Vote: Motion Carries

Comments and Notes:

6. Invitation to the Public to Address the Board

7. Reports

7.1. Safety Plan Presentation by Ruben Nolasco, Facilities and Safety Manager

Comments and Notes:

- As an oversight, the plan was not attached to the agenda.
- Will share with the board via email and will vote next meeting.
- Will table today's vote until the next board meeting.

Attachments:

7.2. Director's Report

Comments and Notes:

- Form 700 (Deadline April 1st)
 - Board members must submit an annual Form 700
 - The document is held in the office for public review
 - Check your email and submit by deadline
- Line of Credit (LOC)
 - LOC matures this month.
 - (Not currently anticipating any cash deficiencies the rest of this year)
 - Spoke with Charter Asset Management to negotiate better terms:
 - Sought to lower the LOC - 8.5% is the lowest possible rate.
 - Sought to lower the amount of line to \$250k- The minimum loan size of LOC is \$1M.
 - For amounts around \$250k- advises a receivable sel
 - Asked to eliminate unused fee- Cannot remove.
 - Reduce annual fee to .5%- can reduce to 1.5% from 2.5%
 - REACH not expecting a cash need for 22-23 at this time.
 - CAM does advise that we keep the line open
 - Interest rates are rising rapidly
 - Sources of capital will be less abundant in the future
- Enrollment Updates
 - Current Enrollment



- Small changes expected but numbers are holding steady
- Lottery for TK/Kinder to be held in April
- Will provide an update next month
- Facility Update
 - Conditional Use Permit (CUP)
 - Spoke with Sergio San Martin , RUSD
 - No answer as of yet.
 - Advised us to continue with planning dept. requests
 - In the past week, we've spoken with CCSA, the new RUSD board superintendent, asking for assistance with the city's request.
 - CCSA is very actively involved in wanting to see us find a resolution
 - RUSD seems to be working on our request as well.
 - As far as I can tell, the RUSD board is aware of our request.
 - Time is of the essence.
 - New Playground Equipment
 - New Play Structures
 - Playgrounds are installed!
 - Academic Update
 - Academic Update: [Link](#)

7.3. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY22 Feb Fin-22.03.25.pdf](#)

8. Approval of Consent Items

- 8.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for February 14, 2022.

Comments and Notes:

Attachments:

[Meeting Minutes - February 14, 2022](#)

- 8.2. Check Registers: Is it recommended that the RLSA School Board approve January, February 2022 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - January 2022](#)

[Check Registers - February 2022](#)

Motion: AR Second: AB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson				X
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

9. Action Items

9.1. **2nd Interim Report** : Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations.

REACH submitted its report and signed certification page on February 28, 2022.

Comments and Notes:

Attachments:

[REACH Charter Reporting Forms Combined - Second Interim FY22](#)

Motion: AA Second: AR Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			

Carla Crow	X			
Trayci Nelson				X
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

9.2. **Safety Plan:** It is recommended that the RLSA School Board approve the 2021-22 Safety Plan. California *Education Code* Section 32286 requires each school site to review and update its school safety plan. Emergency phone numbers and drill dates for the academic school year were updated. Plans must be approved annually by March 1st.

Comments and Notes:

- Table until next meeting
- See notes above, Report Item 7.1.

Attachments:

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				
Jennifer Boren				
Angel Braach				
Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

9.3. **REACH Employee Handbook 2021-22:** It recommended that the RLSA School Board approve the 2021-22 Staff Handbook. The handbook was drafted with legal counsel and reflects the most current state and federal requirements. See the **highlighted amendments** on pages 25 through 27.

Comments and Notes: This handbook is for the 2022-2023 school year as well

Attachments:

[REACH Employee Handbook 2021_2022 YMC Redline.docx \(1\).pdf](#)

Motion: AA Second: PP Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson				x
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

9.4. **REACH’s ACS WASC Reimbursement Policy:** It recommended that the RLSA School Board approve the ACS WASC reimbursement policy in preparation of an upcoming full self-study visit. It is the responsibility of visited schools in California to reimburse ACS WASC visiting committee members directly for expenses associated with full self-study visits and a one-day chair previsit. The expenses associated with visits include reasonable transportation, lodging, food, and other materials not directly provided by the visited school.

In accordance with ACS WASC recommendation, each LEA must establish procedures with their governing board that enable on-site reimbursement or guarantee a process that provides reimbursements to visiting committee members within two weeks following a self-study visit.

Comments and Notes:

Attachments:

[ACS WASC Reimbursement Policy](#)

Motion: AR Second: AB Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			



Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson				X
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

10. Board Comments

10.1. Name:

10.2. Name:

11. Adjournment

11.1. Meeting adjourned at: 7:33 pm

Motion: JB Second: AA

Next board meeting date: April 25th 6 pm