

REGULAR BOARD MEETING AGENDA

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

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Open Session-6:00 p.m.

September 27, 2021

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Atwan- Member
Jennifer Boren- Member
Angel Braach- Member

Patricio Perez- Member
Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at: 6:07 pm

Member Name	Present	Absent
Ahlam Atwan	X	
Jennifer Boren	X	
Angel Braach	X	
Carla Crow		X
Trayci Nelson	X	
Patricio Perez	X	
Ashleigh Reid	X	

Totals:	6	1
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3. Introduction of Guests

- 3.1. Marcus Findlay
- 3.2. Amita Parikh
- 3.3. Jazmine Estrada
- 3.4. Delfino Murillo
- 3.5. Patricio Escobar

4. Review and Approval of Agenda

Motion: AA Second: AR Vote: Motion Carries

Comments and Notes:

5. Invitation to the Public to Address the Board

6. Reports

6.1. Director's Report

- Enrollment
 - Currently 622 students enrolled
 - 15 students pending enrollment
 - Expected enrollment by October is 637
 - Grades K-4 still have a waitlist.
 - School has openings in TK, 5th, 6th
- Interim Assessments
 - Interim Assessments are given to students four times per year.
 - STAR Test - administered four times per year
 - DIBELS - administered to ascertain reading and comprehension levels twice a year
- Coaching Staff
 - Two staff dedicated to coaching and supporting teachers in the classroom
 - Supports include lesson plan assistance, observations, co-teaching, lesson execution, etc.
- 2 Fundraisers a year -
 - Jog-a-thon (Fall)
 - Spring Performance (Spring)
- COVID update-
 - Students now eat lunch outdoors to allow for maximum ventilation during meals and snacks.
 - Estimated cost of \$80,000 for new lunch tables and awnings that are more appropriate and weather resistant than the current lunch tables.



- PPE loan
 - School has verbal confirmation that loan was paid in full in April 2021
 - Funds will be applied to last year’s fund balance
 - School still has not received written confirmation and will reach out to the bank for an update.

Comments and Notes:

Attachments:

6.2. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY22 July-Aug. Fin 9.24.21.pdf](#)

7. Approval of Consent Items

- 7.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for August 23, 2021.

Comments and Notes:

Attachments:

[Meeting Minutes August 23, 2021](#)

- 7.2. Check Registers: Is it recommended that the RLSA School Board approve August 2021 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - August 2021](#)

Motion: AA Second: PP Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow				X

Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

8. Action Items

8.1. **Instructional Minutes 2021-22:** It is recommended that the REACH LSA governing board approve updates to the Instructional Minutes for the 2021-22 school year. There are 146 regular days and 37 minimum days of instruction and an excess of over 60,000 instructional minutes per year per grade level, exceeding the state 54,000 minimum guidelines. The Board approved the instructional minutes during the August 23, 2021 meeting; however, in the previous iteration, minutes for lunch recess were miscalculated.

Comments and Notes:

Attachments:

[Instructional Minutes Bell Schedule 2021-22](#)

Motion: AR

Second:AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow				X
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

8.2. **Unaudited Actuals Report 2020-21:**

For the period July 1, 2020 to June 30, 2021, the submission of charter school financial data to the California Department of Education (CDE) is required by [Education Code Section 1628](#) and by [Education Code Section 42100](#) (as amended by Assembly Bill 1994). Charter schools must submit the completed forms to their authorizing agencies

by September 15, 2021. **Unaudited actuals are financial data that is pending final audit.** The authorizing agencies will submit the forms to their county offices of education, who will submit the forms to the CDE by October 15, 2021.

The Unaudited Actual report was presented during the August 23, 2021 board meeting under item 6.2, Financial Report by Edtec (Report: [REACH - FY21 UAR & FY22 Budget 8.17.21](#)). To remain in compliance, the Unaudited Actuals Report 2020-21 requires separate board approval. It is recommended that the governing board approve the Unaudited Actuals for the 20-21 fiscal year.

Comments and Notes:

Attachments:

[2020-21 Charter School Unaudited Actuals Financial Report-Alternative Form](#)

Motion: AB

Second: JB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow				X
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

- 8.3. **New Master Lease Agreement with InSight Investments, LLC (“InSight”):**
 The Master Lease Agreement between InSight Investments and REACH outlines terms, schedules, and conditions related to the modular units that are currently being leased by REACH. SKC, the previous owners of the modular units, transferred ownership to the new lessor, InSight Investments in August 2021. In the course of the transaction, \$200,000.00 was added to the overall lease amount to be used for playground and site improvements. The additional \$200,000 was added at no interest. The additional \$200k will be paid in full over the course of a 5 year period. The increase in the lease amount through August 2026 is a difference of \$3333.00 per month over the next 5 years. For a detailed description of the modular units, see Unit Descriptions in Attachment A below.

Comments and Notes:

Attachments:

- [Master Lease Agreement No. M-1048](#)
- [Schedule No. 1 to Master Lease Agreement No. M-1048](#)
- [Schedule No. 1 Attachment A](#)

Motion: AR

Second: AA

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow				X
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

9. Board Comments
- 9.1. Trayci & Ahlam - wants to welcome new members.
 - 9.2. Patricio- As a biologist; thinks moving lunch from inside to outside is an excellent idea.
10. Adjournment
- 10.1. Meeting adjourned at: 7:23
 Motion: AA Second: JB

Next board meeting date: October 25th 6:00 PM