

## **BOARD MEETING AGENDA**

### **REACH Leadership STEAM Academy -**

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/95101817059?pwd=NDBOeEpXK21FbUxQUks3MHhYMEdEZz09>

Meeting ID: 951 0181 7059

Passcode: 234315

One tap mobile

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Meeting ID: 951 0181 7059

Passcode: 234315

Find your local number: <https://zoom.us/u/a8DLMnLRs>

**Open Session-6:00 p.m.**

**December 13, 2021**

### **REACH LSA GOVERNING BOARD:**

Trayci Nelson- President  
Carla Crow- Vice President  
Ahlam Atwan- Member  
Jennifer Boren- Member  
Angel Braach- Member

Patricio Perez- Member  
Ashleigh Reid- Member

### **MISSION STATEMENT**

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

### **OUR PROGRAM**

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

### **This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

#### **MEETING AGENDA & RELATED MATERIALS**

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

**GENERAL SESSION**

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to [publiccomment@reachroyals.org](mailto:publiccomment@reachroyals.org); (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at: 6:04

Member Name	Present	Absent
Ahlam Atwan		x
Jennifer Boren	x	
Angel Braach	x	
Carla Crow		
Trayci Nelson	x	
Patricio Perez	x	
Ashleigh Reid	x	

<b>Totals:</b>		
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**3. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.**

3.1. *Board findings pursuant to Government Code Section 54953(e).* The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Comments and Notes:

Attachments:

Motion: AB

Second: AR

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow				X
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
<b>Totals:</b>	5			2

**4. Introduction of Guests**

- 4.1. Marcus Findlay
- 4.2. Amita Parikh
- 4.3. Marilyn De La Cruz

**5. Review and Approval of Agenda**

Motion:

PP

Second: AB

Vote: Motion Carries

Comments and Notes:

6. Invitation to the Public to Address the Board

7. Reports

7.1. Director's Report

Comments and Notes:

- Budget
  - LOC paid in full in October!
  - Drew down on funds to cover budget shortfall for in December
  - Currently do not anticipate drawing down on LOC funds
  - LOC matures in March
  - Have not chosen to renew at this time
- Enrollment
  - Enrollment Updates
    - Current Enrollment - 637
    - Expected 644 enrollment for November was 644
    - Withdrawals unpredictable
    - Currently have 9 students slated to start between now and the first week in January and
    - Two anticipated withdrawals for a projected enrollment total in January of 644.
    - We will continue to adjust enrollment month-to-month until enrollment levels out
  - Impacts on Budget
    - Decrease in enrolment has a sizeable negative impact on budget
    - Already have significant decreases in funding based on shortfalls in M1, M2, M3.
      - M1 - 606 at 91.66% attendance rate
      - M2 - 626 at 92.82% attendance rate
      - M3 - 635 at 93% attendance rate
    - (Projected attendance rate per month for the year is 95%)
    - Goal is to end the year with a positive fund balance
    - Will adjust staffing levels and spending levels accordingly
  - One-time Funding
    - Sizeable amount of one-time funding spent next year - \$1.2M
    - \$524 remaining for future years
    - Will decrease and adjust spending accordingly
  - LOC
    - Paid in full in October
    - Drew on LOC December due to timing of funding in
    - Will repay the amount in December
- Mayor's Visit



- Mayor Patricia Lock-Dawson Visits REACH
- Thursday, December 2
- Facility Update
  - Conditional Use Permit (CUP)
    - CUP Expires June 2022 - property lease expires in four years
    - City is asking for a plan to make modular buildings permanent
    - School needs additional time to devise a plan for a permanent location
    - Public schools are exempt from CUP
    - Charter Schools must get approval from authorizers in order to qualify for exemptions
    - Awaiting a response from the District regarding our request for an exemption.
- Fundraisers
  - Fundraising total for JAT \$28,775!
  - Fundraising goal for JAT \$21,700. We surpassed our goal by 33%!
  - Participation rate: 36% or 227 students of 635
  - Incentive parties in January and February
    - I.e. Principal for the Day. The student raised \$3,000!!
  - Parents asked to donate \$35 per family. May have led to our success.
- New school-wide focus
  - Teacher Supports
    - Coaching- two coaches dedicated to providing assistance, guidance, feedback, supports to all classroom teachers.
    - Mentor Coach- new teacher support given to all new-to-REACH teachers. Coaching includes reminders and look-ahead emails and texts to assist new teachers with pacing and guidance
    - Intervention Supports- One interventionist assigned to each grade level. Interventionists support classroom teachers with small group pullouts, one:one supports, etc.
- Academic Report
  - Academic Report below by Mr. Findlay
    - Trimester 1 scores:
      - ELA= 65%
      - Math= 52%
    - Schoolwide average scores:
      - ELA= 8%
      - Math= 10%
- ESSER III Expenditure Report Plan (final)
  - Quick Recap
    - ESSER- Elementary Secondary School Emergency Relief
    - Provides 193 B in aid to state education agencies
    - Primarily address learning loss due to COVID19
    - American Rescue Plan signed into law March 2021



- LEAs must submit an Expenditure Plan outlining use of ESSER funds as part of requirement
- County Offices of Education approval required
- REACH Plan was approved after minor revisions
- LEA required to update governing board on changes to the plan
- Plan does not require additional approval
  - Community engagement- explicitly state that some stakeholders are not a part of the REACH community: tribes, bargaining units, district and SPED administrators.
  - Explain more specifically how community input influenced the plan
  - Revisions to monitoring section, namely related to titles (duplicate action items mentioned previously in the plan) and timelines
- Action Items:
  - First Interim Report
    - LEAs are required to file two reports during a fiscal year on the state of the LEAs financial health
    - The first interim report is due December 15 for the period ending October 31
    - The second interim report is due ending January 31
    - The report certifies whether or not the LEA is able to meet its financial obligations
    - A positive certification is assigned when a school district is meeting its financial obligations.
    - Amita from our back office, will give an overview of REACH's status under 9.1 of the Action Items below
  - Independent Audit
    - Annual audit
    - Statement of the schools financial position as of June 30, 2021
    - Audit completed in accordance with generally accepted accounting principles in the U.S.
    - Includes implementation and maintenance of internal controls
    - According to the report, REACH's financial statements present "fairly in all material aspects."
    - By sticking with best practices including sound checks and balances as it relates to how money is budgeted and handled, to date, REACH has never had any audit findings.
    - Having a strong back office cannot be understated.
    - Amita and her team's role in how we conduct our financial affairs cannot be overstated.
  - Educator Effectiveness Plan





- Board called upon to approve the Educator Effectiveness Expenditure Plan for 2021-2026
- Plans outlines professional learning and development of teachers, classified staff and administrators who work directly with and interact with students
- We went over the plan in October.
- Guidelines dictate that the plan be approved at a separate meeting.
- We recommend that the board approve the adoption of the plan when the time comes.
- Next Month's Board Meeting
  - Elect new board Secretary
  - Duties
    - My team assists with the agenda creation, Brown Act compliance.
    - The secretary is responsible for Board Minutes during board meetings.
    - We keep a physical copy of board meeting minutes, file resolutions, posting minutes online.
    - Secretary is responsible for ensuring accuracy of information
  - Send email to be considered

Attachments:

[REACH ESSER III Expenditure Plan 2021-2023\\_Final](#)

#### 7.2. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY22 Oct Fin-21.12.01 ap&je.pdf](#)

#### 7.3. Academic Presentation by Marcus Findlay

Comments and Notes:

Attachments:

[Board Academic Presentation - November 2021](#)

#### 8. Approval of Consent Items

8.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for October 25, 2021.

Comments and Notes:

Attachments:

[Meeting Minutes - October 25, 2021](#)

8.2. Check Registers: Is it recommended that the RLSA School Board approve October 2021 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - October 2021](#)

Motion: AR                      Second:                      PP                      Vote:                      Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
<b>Totals:</b>	6			1

9. Action Items

9.1. **First Interim Report:** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. REACH submits the first interim certification to its authorizing agency, Riverside Unified School District.

Comments and Notes:

Attachments:

[Reach 2021-22 Charter First Interim Reporting Forms](#)

Motion: CC

Second: AR

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
<b>Totals:</b>		6		1

9.2. **Independent Audit Report:** The audit of the financial statements of REACH Leadership Academy was performed by Baker Tilly US, LLP. The audit outlines the financial position of REACH Leadership STEAM Academy as of June 30, 2022. The audit was conducted according to Government Auditing Standards generally accepted in the United States. During the course of the audit there were no identified deficiencies in internal controls nor were there any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Comments and Notes:

Attachments:

[Reach Leadership Academy - 06.30.2021 Audit FS](#)

Motion: AB

Second: PP

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			

<b>Totals:</b>	6			1
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9.3. **Educator Effectiveness Plan:** A plan for the funds provided to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness. This plan was presented in a Public Hearing during the October 25, 2021 board meeting. The LEA is expected to receive an entitlement of \$158,887.50 which is to be spent over the course of the next 5 years. The funding deadline for this funding plan is June 30, 2026.

Comments and Notes:

Attachments:

[Educator Effectiveness Funding 2021-26 Plan](#)

Motion: CC

Second: AB

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Atwan				x
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
<b>Totals:</b>	6			1

10. Board Comments

- 10.1. Dr. Rentie reminded the board to send an email if they are interested in the secretary position.
- 10.2. Merry Christmas, Happy Holidays and Happy New Year!

11. Adjournment

- 11.1. Meeting adjourned at: 7:20 pm  
 Motion: JB                      Second: AB

Next board meeting date: January 24th, 2022 @ 6 pm.