

BOARD MEETING

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

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Meeting ID: 951 0181 7059

Passcode: 234315

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Open Session-6:00 p.m.

December 12, 2022

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Gheith- Member
Jennifer Boren- Member
Angel Braach- Member
Patricio Perez- Member

Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at:

Member Name	Present	Absent
Ahlam Gheith		
Jennifer Boren		
Angel Braach		
Carla Crow		
Trayci Nelson		
Patricio Perez		
Ashleigh Reid		
Totals:		

3. **Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.**

3.1. *Board findings pursuant to Government Code Section 54953(e).* The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Comments and Notes:

Attachments:

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				
Jennifer Boren				
Angel Braach				

Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

4. Introduction of Guests
 - 4.1. <Guest name>
 - 4.2. <Guest name>
 - 4.3. <Guest name>

5. Review and Approval of Agenda

Motion: Second: Vote:

Comments and Notes:

6. Invitation to the Public to Address the Board

7. Reports

7.1. Director's Report

- Instructional Minutes
 - Changes in minutes for TK, Kinder, and 4 grades
 - Calculation error in TK/K - minutes did not reflect recess and PE
 - Calculation error in 4th grade - minutes were fewer due to recess blocks
 - School recommends board approval
- First Interim Report
 - Interim reports filed twice per year to keep a pulse on financial health of the LEA.
 - First report tracks Actuals through October 31 in comparison to board approved budget effective July 1, 2022.
 - Reduced revenue (\$~90k) due to drop in enrollment (630) and ADA (93%), as well as FRL (55%)
 - Operating income is still strong at 126k without draw down of additional one-time funding.
 - School recommends board approval
- Independent Audit Report
 - Audit - Statement of the LEAs financial position as of June 30, 2022
 - Annual audit was conducted by BakerTilly in accordance with generally accepted auditing standards



- Report is due to our authorizer Dec. 15 of each year.
- P. 21 instructional minutes in compliance
- P. 24 net assets 2.4M
- P. 26 no deficiencies in internal controls identified: *“The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.”*
- While the audit is limited in scope and does not provide an opinion on the effectiveness of the Organization’s internal controls or on compliance, we want to go on record as saying that their report is consistent with the audit reports that we have received for the past 10 years.
- Following strict fiscal policies is a top priority.
- We will continue to work hard to keep our school in compliance with all state, federal, and local agencies.
- School recommends board approval

Attachments: None

7.2. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY 23 October Financials.pdf](#)

8. Approval of Consent Items

- 8.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for October 24,2022.

Comments and Notes:

Attachments:

[Meeting Minutes October 24, 2022](#)

- 8.2. Check Registers: Is it recommended that the RLSA School Board approve October and November 2022 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - October 2022](#)

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				
Jennifer Boren				
Angel Braach				
Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

9. Action Items

- 9.1. Instructional Minutes: It is recommended that the REACH LSA governing board approve changes made to the 2022-23 Instructional Minutes. Adjustments are as follows: (1) decreased minutes in 4th grade due to longer recess blocks, and (2) increases in both TK/K minutes as recess and PE blocks should be included in instructional minutes.

Comments and Notes:

ANNUAL INSTRUCTIONAL MINUTE REQUIREMENT		
GRADE LEVEL	STATE REQUIREMENTS	REACH
TK/KINDER	36,000 ANNUAL MINUTES	64,925 ANNUAL MINUTES
1-3	50,400 ANNUAL MINUTES	63,825 ANNUAL MINUTES
4	54,000 ANNUAL MINUTES	66,015 ANNUAL MINUTES
5-6	54,000 ANNUAL MINUTES	66,200 ANNUAL MINUTES

Attachments:

[2022-23 Instructional Minutes](#)

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				
Jennifer Boren				
Angel Braach				

Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

9.2. First Interim report: It is recommended that the REACH LSA governing board approve the first Interim report for 2022-23. Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. REACH submits the first interim certification to its authorizing agency, Riverside Unified School District.

Comments and Notes:

Attachments:

[Reach 2021-22 Charter First Interim Reporting Forms](#)

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				
Jennifer Boren				
Angel Braach				
Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

9.3. Independent Audit Report: It is recommended that the REACH LSA governing board approve the Independent Audit Report. The audit of the financial statements of REACH Leadership Academy was performed by Bakertilly US, LLP. The audit outlines the financial position of REACH Leadership STEAM Academy as of June 30, 2022. The audit was conducted according to Government Auditing Standards generally accepted in the

United States. During the course of the audit there were no identified deficiencies in internal controls nor were there any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Comments and Notes:

Attachments:

[Reach Leadership Academy - 06.30.2022 Audit FS](#)

Motion:

Second:

Vote:

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				
Jennifer Boren				
Angel Braach				
Carla Crow				
Trayci Nelson				
Patricio Perez				
Ashleigh Reid				
Totals:				

10. Board Comments

10.1. Name:

10.2. Name:

11. Adjournment

11.1. Meeting adjourned at:

Motion:

Second:

Next board meeting date: