

BOARD MEETING AGENDA SPECIAL MEETING

REACH Leadership STEAM Academy -

REACH Info is inviting you to a scheduled Zoom meeting.

Topic: REACH LSA Governing Board Meetings

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://zoom.us/j/95101817059?pwd=NDBOeEpXK21FbUxQUks3MHhYMEdEZz09>

Meeting ID: 951 0181 7059

Passcode: 234315

One tap mobile

+16699006833,,95101817059#,,,,,0#,,234315# US (San Jose)

+14086380968,,95101817059#,,,,,0#,,234315# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 951 0181 7059

Passcode: 234315

Find your local number: <https://zoom.us/u/a8DLMnLRs>

Open Session-6:00 p.m.

January 30, 2023

REACH LSA GOVERNING BOARD:

Trayci Nelson- President
Carla Crow- Vice President
Ahlam Gheith- Member
Jennifer Boren- Member
Angel Braach- Member
Patricio Perez- Member

Ashleigh Reid- Member

MISSION STATEMENT

REACH Leadership STEAM Academy is a college preparatory elementary school which is dedicated to bridging the socioeconomic, racial, and digital divide for underserved youth. Our dedicated and highly trained teaching staff is committed to preparing our students for success in college and equipping them to meet the demands of a global society. We are committed to developing confident, articulate leaders who will use their life experiences and education to create positive changes in their own lives and within their communities and beyond.

OUR PROGRAM

REACH's research-based curriculum is Common Core ready. We use thoroughly researched strategies with proven success records to guide instruction. Our core curriculum addresses the whole child and is designed to meet their individual needs. Students are taught at their instructional level giving every student universal access. REACH is a STEM + Art focused school with an increased emphasis in Science, Technology, Engineering, Art, & Math. Our Core Curriculum includes Language Arts, Mathematics, History & Social Science, Physical Education, Foreign Language, and Global Literacy.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours before the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of the board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting please contact REACH Leadership STEAM Academy at 3422 Rustin Ave., Riverside, CA 92507; (951) 275-8820 office; (951) 275-8819 fax.

GENERAL SESSION

1. Housekeeping and Procedural Announcements

1.1. **Announcements:**

1.1.1. EXECUTIVE ORDER N-29-20 TELECONFERENCE FLEXIBILITY

This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17th, 2020. All council members May attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

1.1.2. NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:

Public comment may be (1) emailed to publiccomment@reachroyals.org; (2) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment, or (3) fill out a public comment card before the start of the meeting (in-person meetings only). Regardless of the method by which public comment is submitted, the submission deadline for session items shall be no later than noon the day of the scheduled board meeting. Individual written public comment shall be no more than two minutes in length on each agenda or non agenda item. The Board shall limit the total time for public comment on each agenda item, including communications and organizational reports, to 15 minutes in length. With Board consent, the board president may increase or decrease the length of time allowed for public comment, depending on the topic and the number of written public comments.

1.1.3. ANNOUNCEMENT

Should the meeting encounter any security breach or an inappropriate issue, the meeting shall be ended immediately and rescheduled as soon as practical.

2. Call to Order

2.1. Meeting is called to order at: 6:02 pm

Member Name	Present	Absent
Ahlam Gheith	X	
Jennifer Boren	X	
Angel Braach	X	
Carla Crow		
Trayci Nelson	X	
Patricio Perez	X	
Ashleigh Reid	X	
Totals:		

3. **Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.**

3.1. *Board findings pursuant to Government Code Section 54953(e).* The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Comments and Notes:

Attachments:

Motion: AG Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith	X			
Jennifer Boren	X			
Angel Braach	X			

Carla Crow	X (6:24 pm)			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		

4. Introduction of Guests

- 4.1. Zahira Scott
- 4.2. Christina Gomez
- 4.3. Julie Slusser
- 4.4. Assarhi Manzo
- 4.5. Demetrius Williams
- 4.6. Yvette Hayes

5. Review and Approval of Agenda

Motion: AB Second: AR Vote: Motion Carries

Comments and Notes: Change order of directors report moved to 7.2 and have financial report moved to 7.1.

6. Invitation to the Public to Address the Board

7. Reports

7.1. Director's Report

- Enrollment Update:
 - Decline in enrollment due to natural attrition
 - 20 less than budget
 - A Lot of movement out of state or out of the area
 - Open enrollment for next year has begun
 - Looks strong grades TK-4
 - 5-6 tends to drop off
 - Seems to be an issue because of middle school transition (self reports)
- Middle School Expansion
 - Authorizer is aware and is expecting an update.
 - Next Steps:
 - Material revision
 - Requires district approval.
 - Would like to submit it next month.
 - Bond Acquisition



- Met with two advisors
- Scheduled to meet with Stifel this week to discuss our request in more detail.
- Sifel issues bonds throughout the State of California.
- Assembled team:
 - Construction Managers (Neff)
 - Architect
 - Contractors
 - Engineers
 - Working on completing CUP application
- Submittal of CUP
- Today's Action Items:
 - 9.1 School Accountability Report Card (SARC)
 - Board reviews Annually
 - Report Card for every public school in the State of California
 - Outlines the condition and performance of each school
 - Always a year in review
 - SARC provides parents with vital information about the overall performance of the school their child attends.
 - Allows for easy comparison.
 - Includes demographic information, teacher qualifications, textbook sufficiency, condition of facilities, school safety, academic performance.
 - Requires board approval.
 - 9.2 Updated Teacher Salary Schedule 2023-24
 - We recommend that the board approve the updated salary schedule for teachers
 - The salary schedule is the same as the one submitted for approval last year, with the exception of the final column which gave an additional pay increase for teachers with a BA + 75 units.
 - No other changes have been made.
 - With the new COLA increase, the school will look at the possibility of updating the salary schedule to reflect additional increases where feasible with a longer-term view at overall sustainability.
 - 9.3 Audit Engagement Letter
 - The LEA is required to have on file an updated agreement between the auditor and organization.
 - Assures that the school stakeholders understand the terms and objectives behind our engagement and the nature of services that the audit firm provides including its responsibilities as well as limitations.
 - Bakertilly will perform this year's audit ending June 30, 2023.



- The school will need to make another audit selection for the 2023-24 school year.
- LEA's must make a new auditor selection every 1-3 years.
- 9.4 Certified Amendment of Articles of Incorporation
 - Amendment to the Articles of Incorporation is related to the school's desire to operate two sites.
 - Attorneys recommended changes to our statement of purpose to include operating one or more Calif. Public charter schools.
- 9.5 - 9.6 Non public Agencies
 - Master Contracts for the purpose of providing specialized services to our special needs students who carry IEPs (Individualized Education Plans).
 - Services can include but are not limited to: assessments, records review, screenings, IEP attendance, academic testing, speech evaluations, etc.
 - Shortage of providers.
 - These agencies help the school stay in compliance with SPED law.
 - Best practices to have board review and approve contracts annually.
 - Providers include:
 - Specialized Therapy Services
 - San Diego
 - Speech Services
 - Occupational Therapy Services
 - El Paseo Children's Center, Inc.
 - Palm Desert
 - Speech Assessments
 - School Psychologist
 - Occupational Therapy Assessment

Comments and Notes:

Attachments: None

7.2. Financial Report by Edtec

Comments and Notes:

Attachments:

[REACH- FY 23 Nov & Dec Financials.pdf](#)

[REACH- FY 23 Nov & Dec Financials.Presentation](#)

8. Approval of Consent Items

8.1. Minute Meetings: It is recommended that the RLSA School Board approve Meeting Minutes for December 12, 2023.

Comments and Notes:

Attachments:

[Meeting Minutes December 12, 2022](#)

8.2. Check Registers: Is it recommended that the RLSA School Board approve December 2022 Check Registers:

Comments and Notes:

Attachments:

[Check Registers - November 2022](#)

[Check Registers - December 2022](#)

Motion: PP

Second: CC

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

9. Action Items

9.1. School Accountability Report Card: It is recommended that the RLSA School Board approve the 2021-22 SARC. By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC) following data of the year prior. The SARC contains information about the condition and performance of each California public school. This year's SARC highlights 2021-22.

Comments and Notes:

Attachments:

[SARC](#)

Motion: AR

Second:

CC

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

- 9.2. Proposed Teacher Salary Schedule: It is recommended that the RLSA School Board approve a teacher salary schedule for regular teaching and special education certificated staff. The salary schedule reflects the years of experience, degrees and units, and are commensurate with surrounding districts. Changes will go into effect July 1, 2023.

Comments and Notes:

Attachments:

[Teacher Salary Schedule 2023-24](#)

Motion: JB

Second: CC

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			

Ashleigh Reid	X			
Totals:		6		1

9.3. REACH 2023 Audit Engagement Letter: It is recommended that the RLSA School Board review and approve our auditor's engagement letter. The purpose of this letter is to confirm our understanding of the terms and objectives of our engagement and the nature of the services Baker Tilly's will provide as independent accountants of REACH Leadership STEAM Academy

Comments and Notes:

Attachments:

[REACH 2023 Audit Engagement Letter](#)

Motion: CC Second: JB Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:		6		1

9.4. Certificate Of Amendment Of Articles Of Incorporation: For the purpose of expanding the reach and impact of the RLSA charter school throughout its existing and surrounding communities, it is recommended that the RLSA school board approve the attached Certificate of Amendment of Articles of Incorporation expanding the purpose of the charter school to include operating, managing, promoting, guiding and directing one or more California public charter schools.

Comments and Notes:

Attachments:

[Certificate of Amendment of Articles of Incorporation](#)

Motion: AR Second: PP Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith				X
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	6			1

9.5. Specialized Therapy Services Inc.: It is recommended that the RLSA School Board review and approve the Master Contract for SPED services.

Comments and Notes:

Attachments:

[Specialized Therapy Services, Inc. Master Contract](#)

Motion: CC Second: AR Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7			

9.6. El Paseo Children’s Center, Inc.: It is recommended that the RLSA School Board review and approve the professional services agreement for SPED services.

Comments and Notes:

Attachments:

[El Paseo Children's Center, Inc. Professional Agreement](#)

Motion: JB

Second:AG

Vote: Motion Carries

Member Name	Aye	Nay	Abstain	Absent
Ahlam Gheith	X			
Jennifer Boren	X			
Angel Braach	X			
Carla Crow	X			
Trayci Nelson	X			
Patricio Perez	X			
Ashleigh Reid	X			
Totals:	7			

10. Board Comments

- 10.1. What is happening with the 100 mile club? (Angel) It can possibly start up again in spring or next year now that the capacity is back.
- 10.2. Carla - how will black history be celebrated this year? Does the social studies include Cultural Competency ? (Areas of growth)

11. Adjournment

- 11.1. Meeting adjourned at: 7:07

Motion: JB Second: CC

Next board meeting date: February 27th 6 pm